



Sample - compliments of the Colorado Healthcare Association for Human Resource Management

52. Chapter member – Community Involvement

- Chapter members participated in human resources activities outside the Chapter activities (i.e., teaching, seminar leaders, task force, committees other than ASHHRA, etc.).

Documentation Required: Submit a description of the program. Submit copies of programs, minutes, and/or correspondence.

Lind, Shelli

From: josephzeman@comcast.net
Sent: Wednesday, June 24, 2009 6:23 AM
To: Lind, Shelli
Subject: Re: CHAHRM Chapter Mgmt Submission - we need your help!

Hi Shelli,

Staffing Organizations is the title of the course at Webster University that I taught last year from Jun 1 - July 31, 2008. Program description is:

This course introduces students to the basic principles of staffing the workplace. Students will be introduced to basic and intermediate theories and strategies used in staffing, planning, recruiting, and selection. Topics include: Job Analysis; Recruitment; Selection; and Performance Assessment.

thank you,

Joe Zeman

----- Original Message -----

From: "Shelli Lind" <ShelliLind2@Centura.Org>
To: josephzeman@comcast.net
Sent: Tuesday, June 23, 2009 5:39:23 PM GMT -07:00 US/Canada Mountain
Subject: RE: CHAHRM Chapter Mgmt Submission - we need your help!

Hi Joe!

I'm putting together the Chapter Mgmt book. The documentation that I need to submit for this asks for a program description and dates. Can you get that to me? I've got to mail the book this weekend, so time is of the essence. Any help you can provide would be great. Thanks!

Shelli D. Lind, M.A., SPHR, PCC

Director, Learning and Leadership Development
North Denver Group

Centura Health
(303) 804-8121 (office)
(303) 885-1105 (mobile)
(303) 804-8234 (fax)

www.centura.org
ShelliLind2@Centura.org

The voyage of discovery is not in seeking new landscapes but in having new eyes. –Marcel Proust

From: evonne.dunn@a2acomms.com [mailto:evonne.dunn@a2acomms.com]
Sent: Wednesday, June 03, 2009 7:11 AM
To: Rathbun, Alisa L; Lind, Shelli
Subject: FW: CHAHRM Chapter Mgmt Submission - we need your help!

6/24/2009

From: josephzeman@comcast.net [mailto:josephzeman@comcast.net]
Sent: Wednesday, June 03, 2009 6:23 AM
To: evonne.dunn@a2acomms.com
Subject: Re: CHAHRM Chapter Mgmt Submission - we need your help!

Evonne,

I taught Staffing at Webster University graduate school last year and am teaching Staffing and Career Management at Webster's this year.

Hope to see you soon,

Joe F. Zeman

----- Original Message -----

From: "evonne dunn" <evonne.dunn@a2acomms.com>

To: "Shelli Lind" <ShelliLind2@Centura.Org>

Cc: "Alisa L Rathbun" <AlisaRathbun@Centura.Org>

Sent: Monday, June 1, 2009 3:06:31 PM GMT -07:00 US/Canada Mountain

Subject: CHAHRM Chapter Mgmt Submission - we need your help!

Dear CHAHRM member,

The CHAHRM executive committee is working on the submission we make to ASHHRA each year, letting them know what CHAHRM accomplished over the previous year. CHAHRM has been awarded four stars (the highest award) from ASHHRA for many years, for our outstanding chapter achievement. We receive cash and free memberships to ASHHRA for our excellent performance!

ASHHRA criteria awards us points for CHAHRM member activities. We need your help with these items:

1. Did anyone submit anything for publication with ASHHRA in 2008?
2. What ASHHRA webinars did you participate in during 2008 (name, date, program, location)?
3. What HR activities outside of CHAHRM (teaching, seminar leaders, task forces, committees other than ASHHRA) did you participate in during 2008?
4. Is anyone participating in the ASHHRA Mentorship Program (mentee, mentor or committee member)?

We need your help – as soon as possible, please! Please respond by June 12 or bring your information to the Breckenridge conference (June 10-12). If you have any electronic documents you can send them to shellilind2@centura.org<mailto:shellilind2@centura.org> or you can fax items to Shelli Lind at 303.804.8234.

Thanks for all you do to support CHAHRM!

Communications Director

CHAHRM - Colorado Healthcare Association for Human Resource Management

www.chahrm.org

Evonne Dunn
A2A Communications

6/24/2009

...from awareness to action
303-918-4853
evonne.dunn@a2acomms.com

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