

**Barbara Lutz**  
**Professional Profile**

***Barbara Lutz, VP Human Resources, Heart of the Rockies Regional Medical Center, Salida, Colorado***

**WORK EXPERIENCE**

*Heart of the Rockies Regional Medical Center VP Human Resources, Salida CO July 2014 present*

-Overall management of four hundred plus employees including annual salary reviews, performance review development, implementation of a new HRIS from the ground up to include ACA compliance, leave module, time and attendance, payroll, performance reviews, applicant tracking and job posting. Also responsible for all job postings at HRRMC. Benefits which include FMLA, work comp, health insurance and retirement plans are also responsible ties of mine. The VP of HR is also the employee advocate on any conflict resolution issues that arise within the organization.

*Heart of the Rockies Regional Medical Center Laboratory Manager, Salida CO February 2010-2014*

-Responsible for budget, instrument selection, training, correlations and validations on new instruments and testing. Responsible for day to day operations of laboratory and pathology departments. Communication with external and internal customers. Responsible for hospital wide CPSI order entry training.

*Sanford Laboratories Regional Laboratory Manager, Sioux Falls SD January 2007-February 2010*

-Responsible for the oversight of six laboratories in Minnesota and South Dakota including budget, instrument selection, training, correlations, validations, management of 21 employees. Worked with three other regional managers to standardize 20 labs within Sanford Laboratories. Also responsible for training of laboratory employees on new EPIC LIS.

*Sanford Laboratories Satellite Laboratory Manager, Sioux Falls SD November 2003- January 2007*

-Responsible for the oversight of three laboratories in Minnesota including budget, instrument selection, training, correlations, validations and management of fourteen employees. Work with internal and external customers.

*Luverne Community Hospital Laboratory Manager, Luverne MN 1990- November 2003 (at this time the laboratory services were contracted out to Sanford Laboratories):*

-Responsible for budget, instrument selection, training, correlations and validations on new instrumentation and testing. Responsible for day to day operation of the laboratory and also patient testing. Communicate with internal and external customers. During my role as manager, the laboratory purchased and implemented a new LIS of which I was solely responsible for training, set up and go live.

*Luverne Community Hospital bench tech, Luverne MN July 1989-1990*

-Responsible for collection and testing of patient specimens.

**PROFESSIONAL AFFILIATIONS OUTSIDE OF ASHHRA**

Chaffee Peoples Clinic Board – assisted newer members regarding bylaws and regulation surrounding clinic operation

**ACCOMPLISHMENTS AT ASHHRA NATIONAL/REGIONAL/CHAPTER LEVEL**

CHAHRM Board – the on-line coordinator keeping new members and existing members up to date on coming events

**EDUCATION**

Associates of Science Degree in Medical Laboratory Technology 1989 Presentation College Aberdeen SD

Bachelor of Art in Management, 2004 University of Sioux Falls, Sioux Falls SD

Bachelor of Science Degree in Medical Technology, 2009 University of Cincinnati, Cincinnati Ohio

**CANDIDATE STATEMENT**

I personally feel I am qualified for the New to the Profession Director because I am new to the HR profession and I know first-hand how important it is to have the necessary information to keep up to date on all the regulations. I would be an advocate for the new members and assist them with questions or concerns they may have.