

CHARTER
OF THE
AMERICAN SOCIETY FOR HEALTHCARE HUMAN RESOURCES
ADMINISTRATION
OF THE
AMERICAN HOSPITAL ASSOCIATION

ARTICLE 1 - NAME

The organization's name shall be the American Society for Healthcare Human Resources Administration (hereinafter "ASHHRA") of the American Hospital Association (AHA).

ARTICLE 2 - PURPOSE

ASHHRA's mission is to advance the vision of the AHA, a society of healthy communities, where all individuals reach their highest potential for health by advancing the health of individuals and communities.

Specifically, ASHHRA strives to advance health care through the support and development of a knowledgeable and connected network of human resources professionals by providing innovative resources, tools and strategies.

ASHHRA, and the professionals they represent, provide a primary professional, technical, and administrative resources from which the AHA receives guidance and representation in formulating policy, determining membership programs, and fulfilling its advocacy role in influencing the public, legislation, and regulations.

ARTICLE 3 – AUTHORITY

ASHHRA functions as a Professional Membership Group (PMG) of the AHA operating in accordance with the PMG Division's Standing Procedures (SP) and ASHHRA's Policies & Procedures (P&P).

Although the AHA Board of Trustees retains ultimate authority and responsibility for the PMGs, AHA has empowered PMG leadership to act on behalf of AHA in carrying out the mission and objectives of the PMG. The PMG is not a separate legal entity and must operate in a manner consistent with AHA's policies. The elected PMG Board defines the constituency to be served and sets overall directions for the PMG.

ARTICLE 4 – MEMBERSHIP

Membership is open to professionals whose job responsibilities include healthcare human resources administration or who have demonstrated a bonafide interest in the field of healthcare human resources administration and who agree to support the mission, vision and code of professional responsibility of the Society.

ARTICLE 5 – DUES

Annual dues of the Society shall be established by the ASHHRA Board according to the policies and procedures set forth by the Society.

ARTICLE 6 – MEMBERSHIP MEETINGS

The Society shall meet at least annually for the transaction of the affairs of the Society.

ARTICLE 7 – ASHHRA BOARD

The Board shall be composed of ASHHRA members. Eligibility, composition, term, nomination, selection, and meeting frequency shall be according to the policies and procedures set forth by the Society.

The Board of the Society shall have the authority to conduct the affairs of the Society and to act on behalf of the Society on issues related to healthcare human resources administration.

The Board shall have the power to develop plans, objectives, and purposes for the Society; approve and revise all rules and regulations for the operation of the Society; establish ad hoc committees consistent with the objectives of the Society; review and approve the recommendations of committees; provide for the conduct of the Society's annual meeting; and maintain fiscal responsibility. The actions of the Board shall conform to the regulations of the AHA.

ARTICLE 8 – OFFICERS

An ASHHRA member shall be chosen annually to serve as the president of the Society who shall act as chairman of the Board and shall preside at all meetings of the Board. The nomination and selection process, duties, and continued eligibility to serve as president shall be according to the policies and procedures established by the Society.

ARTICLE 9 – CONFLICTS OF INTEREST

All elected and appointed representatives of the Society, as defined by policies and procedures set forth by the Board, shall comply with all conflict of interest provisions of the Society and the AHA.

All elected and appointed representatives of the Society shall exercise the utmost good faith in all transactions relating to their duties in the Society. In their dealings with and on behalf of the Society, they are held to a strict rule of honest and fair dealing with the Society. They shall not use their position, or knowledge gained there from, so that a conflict might arise between the Society's interest and that of the individual. All acts of board members shall be for the benefit of the Society in any dealing that may affect the Society adversely. The board member shall not accept any favor or gratuity that might influence their actions affecting the Society or its members.

ARTICLE 10 – COMMITTEES

There shall be standing committees of the Society according to the policies established by the Society. The president of the Society may appoint, from time to time, additional committees and/or ad hoc task forces for purposes compatible with the objectives of the Society.

ARTICLE 11 – CHAPTER AFFILIATIONS

Purpose of Affiliation

The purpose of chapter affiliations with the Society is to provide an organized structure at the local, state, regional, and international level for members of the Society and others in the field of human resources administration to address problems of mutual interest; to conduct educational programs; to serve as a resource to related healthcare associations; to enhance communication between the Society and affiliates; and to promote the purpose of, and membership in, the Society.

Affiliation Agreement

The request for affiliation shall be initiated by the local, state or international group utilizing the affiliated chapter agreement provided by the AHA. The affiliation shall be approved by the Board of the Society.

Affiliated Chapter as Distinct Entity

Any local, state, regional, or international chapter affiliated with the Society under this article is not an extension or part of the Society or the Association but remains a distinct separate entity. Any such affiliated chapter is therefore independently responsible for its own governance and operation, maintaining its own financial records, filing appropriate notices and forms with state, federal, or appropriate governmental tax and/or authorities, maintaining necessary insurance coverage, and so forth. Only the Board of the Society, and not the affiliated chapters, can speak on behalf of the Society.

Approved 08/2017 by the ASHHRA Board